



Cassia County Board of Commissioners

REGULAR MEETING MINUTES

Monday, July 29, 2024

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) 9:02 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 9:04 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Sharene Ahlin - Deputy Clerk (Not voting).

- 4) 9:04 AM Calendar, meetings, committee reports, and correspondence were reviewed.
- 5) 9:10 AM Approve payables for 07/29/2024

9:10 AM **Motion and Action:** Approve payables in the amount of \$422,222.69 for 07/29/2024 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

- 6) 9:12 AM Approve minutes from 07/22/2024

9:12 AM **Motion and Action:** Approve minutes from 07/22/2024 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- 7) 9:13 AM Review and approval of Alcohol License applications for which there is a transcribable verbatim record of the proceedings as required by Idaho Code § 23-1015.
 - a) Cassia County Fair Board & Rodeo - Draft beer, Bottled/canned beer ON premises, Wine by the drink
 - b) Brickhouse 610 - Burley Liquor, Draft beer, Bottled/canned beer ON and OFF premises, Retail wine, Wine by the drink
 - c) CBC (Cotton Bunny Club) - Burley Liquor, Draft beer, Bottled/canned beer ON premises, Retail wine, Wine by the drink
 - d) Clark's For Shopping - Bottled/canned beer OFF premises
 - e) Lulu's - Draft beer, Bottled/canned beer ON and OFF premises, Retail wine, Wine by the drink
 - f) Outpost Steakhouse - Bottled/canned beer ON and OFF premises, Retail wine, Wine by the drink
 - g) Pit Stop - Bottled/canned beer OFF premises, Retail wine

CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, July 29, 2024

Instrument # 2024002882

BURLEY, CASSIA, IDAHO

8-5-2024 04:26:13 PM No. of Pages: 9

Recorded for : CASSIA COUNTY COMMISSIONERS

JOSEPH LARSEN

Fee: 0.00

Ex-Officio Recorder Deputy

Index to: COMMISSIONERS MINUTES

A handwritten signature, likely of the Ex-Officio Recorder Deputy, is written over the signature line.

- h) Polo's Cafe - Bottled/canned beer ON premises
- i) Rock City Mercantile - Bottled/canned beer ON and OFF premises, Retail wine, Wine by the drink
- j) Smith's Food & Drug #123 - Bottled/canned beer OFF premises, Retail wine
- k) Tatted Tactical - Bottled/canned beer ON premises

9:23 AM **Motion and Action:** Approve the eleven Alcohol License applications as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

- 8) Personnel Matters - Change of Status Requests – there were none to be considered
- 9) 9:44 AM Executive Sessions

9:45 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:16 AM Upon exit of Executive Session, the board took the matter under advisement.

10:16 AM **Motion and Action:** Approve recommendations of the Social Services Director regarding indigent matters, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed.

1:34 PM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

1:45 PM Upon exit of Executive Session, the board took the matter under advisement.

- 10) 10:19 AM Consider closure of offices for fair parade from 10:30 AM to noon on 8/14/2024

10:21 AM **Motion and Action:** Follow the memorandum as approved in 2023, as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- 11) 10:22 AM Review and approve Petroleum Storage Tank Fund Policy Renewal Application
- 10:52 AM - Matter to be placed on the next agenda

- 12) Deliberate regarding Opioid Settlement: Kroger Participation Agreement and allowing County Attorney to execute agreement on behalf of Cassia County – Prosecutor Larsen
- Matter to be added to the agenda for the next meeting.

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- 13) 10:24 AM Review for approval the Website Development Agreement for the public access property site
- a) Treasurer Greener discussed her efforts in locating a developer for the service and the importance of a website to provide the tax data to the public.
 - b) It was discussed that funding would come from the Treasurer's Office, IT Office and Assessor's Office. The cost was estimated at \$6,500.00 to develop the website, with any ongoing maintenance to be at a rate of \$50.00 per hour.
 - c) Assessor Adams stated that the website is beneficial for their office in providing data to the public.

10:46 AM **Motion and Action:** Approve the website development agreement for the public access property site with funds to be appropriated from the Assessor, Treasurer's and IT budgets in the amount of \$6,500.00 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

10:50 AM **Motion and Action:** Rescind the previous motion made for the website development agreement **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

10:50 AM **Motion and Action:** Approve the website development agreement with Visual Webb LLC for the public access property site for the amount of \$6,500.00 for initial setup, with maintenance at a rate of \$50.00 per hour, with funds to come from the Assessor, Treasurer's and IT budgets as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

SCHEDULED ACTION AGENDA ITEMS

14) 9:30 AM Clerk's Quarterly Financial Report – Clerk Larsen

15) 10:37 AM 10:30 Tax Deed sale on five parcels

- a) Chair Beck read the guidelines for the sale into the record.
 - i) Property 1 - RPOID170007014 \$227.68
 - ii) Property 2 - RPOID170007015 \$229.50
 - iii) Property 3 - RPOST190006967 \$228.34
 - iv) Property 4 - RPOST190006973 \$228.34
 - v) Property 5 - RPOST190006986 \$227.88
- b) Chair Beck inquired as to what steps they could take to proceed since no one had appeared to bid on the properties to be sold.
- c) Mr. McMurray discussed that they could be offered for sale to the adjacent landowners.

10:43 AM **Motion and Action:** Direct the Treasurer to contact other adjoining landowners to determine if they may be interested in purchasing the parcels, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- d) 11:06 AM Treasurer Greener advised that she had found an interested party for all five properties.
- e) 11:08 AM Greener advised that the minimum bid did not include all four years of taxes due, and that she would provide updated figures.
- f) Chair Beck advised that matter would be taken up later in the meeting.

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- g) 2:00 PM Treasurer Greener advised that the interested buyers for the five parcels are Jarrod Thompson and Todd Rittel.

i) Property 1 - RPOID170007014 \$231.20

2:02 PM **Motion and Action:** Approve the sale of RPOID170007014 for the price of \$231.20 to Jarrod Thompson and Todd Rittel as presented as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

ii) Property 2 - RPOID170007015 \$249.78

2:03 PM **Motion and Action:** Approve RPOID170007015 for a sale of \$249.78 to Jarrod Thompson and Todd Rittel as presented as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

iii) Property 3 - RPOST190006967 \$230.48

2:04 PM **Motion and Action:** Sell parcel RPOST190006967 for the sale price of \$230.48 to Jarrod Thompson and Todd Rittel as presented as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

iv) Property 4 - RPOST190006973 \$230.48

2:05 PM **Motion and Action:** Sell property #4 RPOST190006973 for a sale price of \$230.48 to Jarrod Thompson and Todd Rittel as presented as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

v) Property 5 - RPOST190006986 \$229.08

2:05 PM **Motion and Action:** Sell property #5 RPOST190006986 in the amount of \$229.08 to Jarrod Thompson and Todd Rittel as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

16) 11:11 AM Discussion regarding reservoir bank at Milner – S. Moss

- a) Mr. Moss discussed that he's lived near the river since 1986 and that there is recent damage to the bank from wake boats. He discussed that he is losing ground to erosion of the river bank, and he feels that the wake boats are making the erosion occur faster than would normally.
- b) A video showing the river bank where it had eroded was viewed. Moss acknowledged that erosion will happen, however at a slower pace than is being seen from the wake boating activities.
- c) Moss requested a no wake zone of 300' from the shorelines.

- d) Chair Beck expressed a need to determine what jurisdiction the river may be under. Possible agencies discussed included the Idaho Department of Water Resources, Idaho Department of Fish and Game, the Army Corps of Engineers, Bureau of Reclamation, and Minidoka County.
 - e) Chair Beck offered to follow up with Valley County for additional information as it had been discussed that they had created a no wake zone on Payette Lake. Mr. Moss was asked to follow up with the Idaho Department of Water Resources, Bureau of Reclamation, and Army Corps of Engineers.
- 17) 11:32 AM Executive Session pursuant to Idaho Code § 74-206 (1) (b) – to discuss personnel matters

11:32 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

12:40 PM Upon exit of Executive Session, the board took the matter under advisement.

12:40 PM **Motion and Action:** Recess for lunch, and reconvene at 1:00 PM at the fairgrounds, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

12:58 PM Reconvene at fairgrounds

18) 1:00 PM Meeting at Fairgrounds regarding bleacher issues

- a) The grandstands were inspected, it was noted that there was no egress point near the center of the grandstands. Additionally, there was a building under construction underneath the south end of the bleachers.
- b) The original approval of the grandstand plans had included an egress point on the west side, near the middle of the grandstands.
- c) Concern was expressed by Burley City officials at the loss of that necessary egress point as well as the addition of buildings underneath.
- d) Discussion indicated that the modification of egress points may have been requested by the fair board, with a goal of maximizing available seating.
- e) Joel Ritchie with Hansen Sports stated that he would arrange for plans to be revised to include an egress point to the west. Alan Cotton with Hansen Sports indicated that the egress point could be added.
- f) Shannon Tolman with the City of Burley Fire indicated that they would approve the project if the additional egress point was added back in to the grandstands and Cassia County accepted liability relating to such. Mr. McMurray was asked to draw up an agreement.

19) 2:08 PM Consider talking points on EIS Comments on Sage Grouse Plan

- a) Documents containing talking points were presented and discussed at length.
- b) Mary Darling will be participating in an upcoming phone call in regards to the EIS and comments for Idaho and the northwestern states. She will report back regarding any relevant public information.

UNFINISHED BUSINESS ACTION AGENDA ITEMS

20) 10:52 AM Discuss Lava Ridge Wind Project matters

21) 10:55 AM Discuss and determine ongoing Gateway and/or Sage Grouse issues

CASSIA COUNTY COMMISSION

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- 22) 10:56 AM County Fair grandstands construction matters including but not limited to payment requests
- a) Box seating was discussed and will be inspected.
 - b) A request for payment was presented in the amount of \$196,796.00

10:58 AM **Motion and Action:** Fund the construction on the grandstands in the amount of \$196,796.00 for the erection of the grandstands as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

- 23) 10:59 AM Proposed County Building discussion

McMurray stated that there was a contract that had been worked on, that will be on the next meeting agenda.

- 24) 11:00 AM Continue plans for summer employee appreciation picnic, including discussing invitations

- 25) 11:00 AM Continue discussion on implementation of HB608

Beck will follow up on the matter for the next meeting.

- 26) 11:00 AM Discuss preferred provider for work-med agreements

- a) Beck has contacted Bowen's insurance in regards to the matter.

- b) They plan to place the matter on the next meeting agenda for consideration.

- 27) 2:52 PM Adjourn

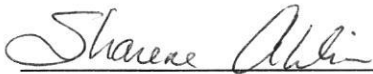
2:52 PM **Motion and Action:** Adjourn, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

APPROVED:



Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:



Sharene Ahlin

Cassia County Commissioner Meeting

Attendance Log

Date: 7-29-2024

	NAME (Please Print)	TOWN	REPRESENTING
1.	Walter Whitehead	Burley	Auditors
2.	JOEL LARSEN	Burley	CLERK
3.	Lyle VIT		Self
4.	J. Thompson		CASO
5.	Matt Adams	Burley	Assessor
6.	Laura Gneuer	Burley	Treasurer
7.	Shen Bedke	Burley	Treasurer
8.	David Burgess	"	IT
9.	Steven Moss	"	Self
10.	BLAINE CANNON	"	CASSIA DISTRICT COURT
11.	Brent Stoker	"	Gateway Task Force
12.			
13.			
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24.			

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS
82% OF FISCAL YEAR ELAPSED
*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,736,912.00	4,083,196.86	25,466.91	1,653,715.14	29%
0002 ROAD & BRIDGE	754,095.00	416,585.82	12,185.60	337,509.18	45%
0006 DISTRICT COURT	377,630.00	184,214.42	1,424.25	193,415.58	51%
0008 JUSTICE FUND	13,922,579.00	10,293,092.21	238,213.88	3,629,486.79	26%
0012 M-C MISDEMEANOR PROBATION	1,184,800.00	962,078.32	19,427.07	222,721.68	19%
0013 911 COMMUNICATIONS	866,250.00	134,081.84	50.00	732,168.16	85%
0015 CONSOLIDATED ELECTIONS	242,710.00	53,489.05	15.00	189,220.95	78%
0016 SOCIAL SERVICES-ASSISTANCE	537,550.00	167,609.63	4,829.00	369,940.37	69%
0018 CASSIA COUNTY FAIR	280,380.00	132,571.49	76,180.00	147,808.51	53%
0019 HISTORICAL SOCIETY	52,150.00	26,075.00	26,075.00	26,075.00	50%
0020 REVALUATION	356,180.00	266,047.85	7,227.46	90,132.15	25%
0025 WATERWAYS	50,000.00	73,646.11	701.13	-23,646.11	-47%
0027 NOXIOUS WEED & PEST	439,385.00	219,108.11	5,911.81	220,276.89	50%
0028 SNOWMOBILE	86,425.00	18,252.89	725.00	68,172.11	79%
0029 PHYSICAL FACILITIES	12,041,300.00	1,123,568.20	461.25	10,917,731.80	91%
0048 EMPLOYEE BENEFITS FUND	3,873,550.00	2,908,386.82	3,329.33	965,163.18	25%
Total Amount Paid			422,222.69		

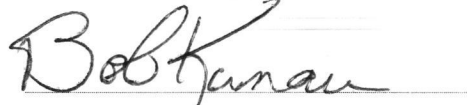
STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT
WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE
TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS
AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF

7-29-2024


COMMISSIONER


COMMISSIONER


COMMISSIONER

* WARNING: This fund is over budget